



Training and Support Specialist

PDI is a comprehensive data and software product that provides data and software products to campaigns across the USA. We are looking for someone to help expand our software support and training program. This position will require in person presentation style trainings, webinars, and written documentation. We have clients who require unique training solutions and this position would be handling those needs as they come.

The ideal candidate is someone who has excellent presentation and writing skills. PDI can train on the specifics of our program but some experience in political campaigns/organizations and use of our program is a plus.

Principle Duties & Responsibilities:

- Design and build training presentations on PDI products.
- Help write training documentation of our online support center.
- Help gather screenshots for video production.
- Conduct in person and webinar trainings for clients.
- Gather feedback about products to show the design and development staff.

Expected Skills & Experience:

- At least one election cycle working on campaigns/political organizations.
- Work with PDI, VAN, Nation Builder, Organizer.
- Excellent written and verbal communication.
- Experience training large and small groups.

Pay is commensurate with experience in the range of \$35,000 - \$60,000.

This position is full time and can be located in Norwalk or Sacramento, California.

Travel throughout California will be expected, and light travel in the rest of the country is a possibility.

To apply please email (with "PDI Support Specialist" as the subject) your resume, a cover letter, and three references to jobs@politicaldata.com.

PDI is an Equal Opportunity Employer that values a diverse workforce and inclusive culture. Applicants of diverse backgrounds are welcomed and strongly encouraged to apply.